



# International Undergraduate Application Declaration and Signature Form



THE UNIVERSITY OF  
MELBOURNE

## 5. DECLARATION AND SIGNATURE

1. I declare that the information provided by me is true and complete in every particular.
2. I understand that at the time of enrolment I will be required to supply originals of all documents used to support this application.
3. I acknowledge that the University of Melbourne reserves the right to reverse or vary any decision regarding admission made on the basis of incomplete or false information.
4. I declare that I will be able to abide by the University's policy on admission, fees payments and fee refunds.
5. I understand that the University reserves the right to inform other tertiary institutions if any of the material presented to support my application is found to be false.
6. I acknowledge that all documents submitted become the property of the University of Melbourne and will not be returned.
7. I understand that the personal information that I have provided may be released to Australian Commonwealth and State agencies under the *Education Services for Overseas Students (ESOS) Act 2000*.

Signature: .....

Name: .....

Date: .....

## 6. PLEASE RETURN THIS FORM TO:

**The General Manager**  
International Admissions, International Centre  
The University of Melbourne, Victoria 3010 Australia  
Telephone: (+61 3) 8344 4505  
Facsimile: (+61 3) 9347 9062

**For further information:**  
General information page: [www.unimelb.edu.au](http://www.unimelb.edu.au)  
Email enquiries and frequently asked questions:  
<http://unimelb.custhelp.com>  
CRICOS Provider Code: The University of  
Melbourne 00116K

## 7. THE UNIVERSITY OF MELBOURNE PRIVACY STATEMENT

The University of Melbourne complies with the provisions of the Information Privacy Act 2000 and the Health Records Act 2001 in its treatment of personal information regarding students.

The University's Privacy Officer is the University Secretary. The Privacy Officer's web site [www.unimelb.edu.au/unisec/privacy.htm](http://www.unimelb.edu.au/unisec/privacy.htm) contains the University's Privacy Policy and provides detailed information about the contact details, complaints procedures and other aspects of the University's privacy regime.

The University collects information about a student for a number of purposes. The main purposes are to enable proper administration of an individual's course of study and to assist the University to organise programs for the health and welfare of students. Information is also collected under Commonwealth or State Government legislation for the purposes of reporting annually to these governments and for the administration of one or other of the Higher Education Contribution Scheme, the Postgraduate Education Loans Scheme, the Bridging Courses for Overseas Trained Professionals Loans Scheme and the Youth Allowance (Austudy and Abstudy). Information may also be collected to facilitate internal planning.

The University will take reasonable steps to ensure that the information it holds is accurate and complete. Access and correction of your information is handled in accordance with the Freedom of Information Act 1982.

Data obtained via the Enrolment Questionnaire that is reported to the Commonwealth Government can be viewed (and, if necessary, corrected) at: <http://sis.unimelb.edu.au>

Information concerning enrolled students is maintained by the Student Administration section in the University's Academic Services Division. The University will not disclose personal information about you without your permission or unless permitted or required by law or government regulation. Examples of instances when personal information about you may be disclosed are:

- informing Centrelink of your enrolment details if you are in receipt of payments;
- releasing statistical information to the Department of Education, Science and Training;
- releasing statistical information to the Office of Training and Tertiary Education;
- assisting the police with personal information about you if you are alleged to have been involved in a criminal offence;
- releasing your academic details to another tertiary institution or tertiary admission centre if you apply to transfer studies; and
- publishing the names of graduates.

If you have an enquiry about your privacy rights in relation to the collection of information from students, please contact the University's Privacy Officer.